

Outstanding Staff Achievement Awards

N O M I N A T I O N F O R M

The College of Science (CLSC) established an awards program in 1995 to recognize staff members for their dedication, enthusiasm, accomplishments, and contributions. Award winners receive \$500 and a plaque of appreciation. Names of the winners are entered on a plaque displayed in the Office of the Dean. This year, up to three awards will be presented.

Eligibility

Staff eligible for nomination must:

- be budgeted at least 50% time
- have a minimum of two years of service in the College of Science by January 1, 2009
- not be a former recipient of this award

Criteria

Nomination materials must convince the selection committee that the nominee:

1. demonstrates excellence in meeting job requirements and demonstrates performance **above and beyond** what is normally required by their position
2. exhibits knowledge and mastery of their duties at a superior level
3. makes contributions which allow the department or unit to function in an effective and efficient manner, and
4. shows special qualities such as: innovation, initiative, confidence, enthusiasm, communication skills, meeting challenges and a cooperative attitude.

Nomination

The principal nominator (any faculty or staff member from the College of Science) should complete and sign this 3-page form. A maximum of three supporting letters (1-2 pages each) may be included in the nomination packet. Letters from outside the nominee's department are encouraged. Nominator and supporting letter writers should indicate their working relationship with the nominee.

Nominee:	_____
Position Title:	_____
Position is:	_____ Classified _____ Non-classified
Department:	_____
Length of time with CLSC as of 1/1/09:	_____

On the following page(s), please provide a letter of nomination describing the nominee's outstanding accomplishments and special qualities that you feel justify recognition. The nomination must clearly address how the nominee meets the four criteria listed above.

Nominator's Name / Position Title:	_____
Signature:	_____
Date Submitted:	_____
Phone/Email:	_____ / _____

Submit this 3-page form, supporting letters and the official job description (see p. 2) in a sealed envelope, marked "Confidential," to Chair, Staff Awards Selection Committee, College of Science, 517 Blocker, 3257 TAMU. Awards will be presented by the dean at the Fall Faculty and Staff Meeting.

Questions:
Deadline:

Contact Carolyn Jaros (845-7364 or carolyn@science.tamu.edu).
27 April 2009

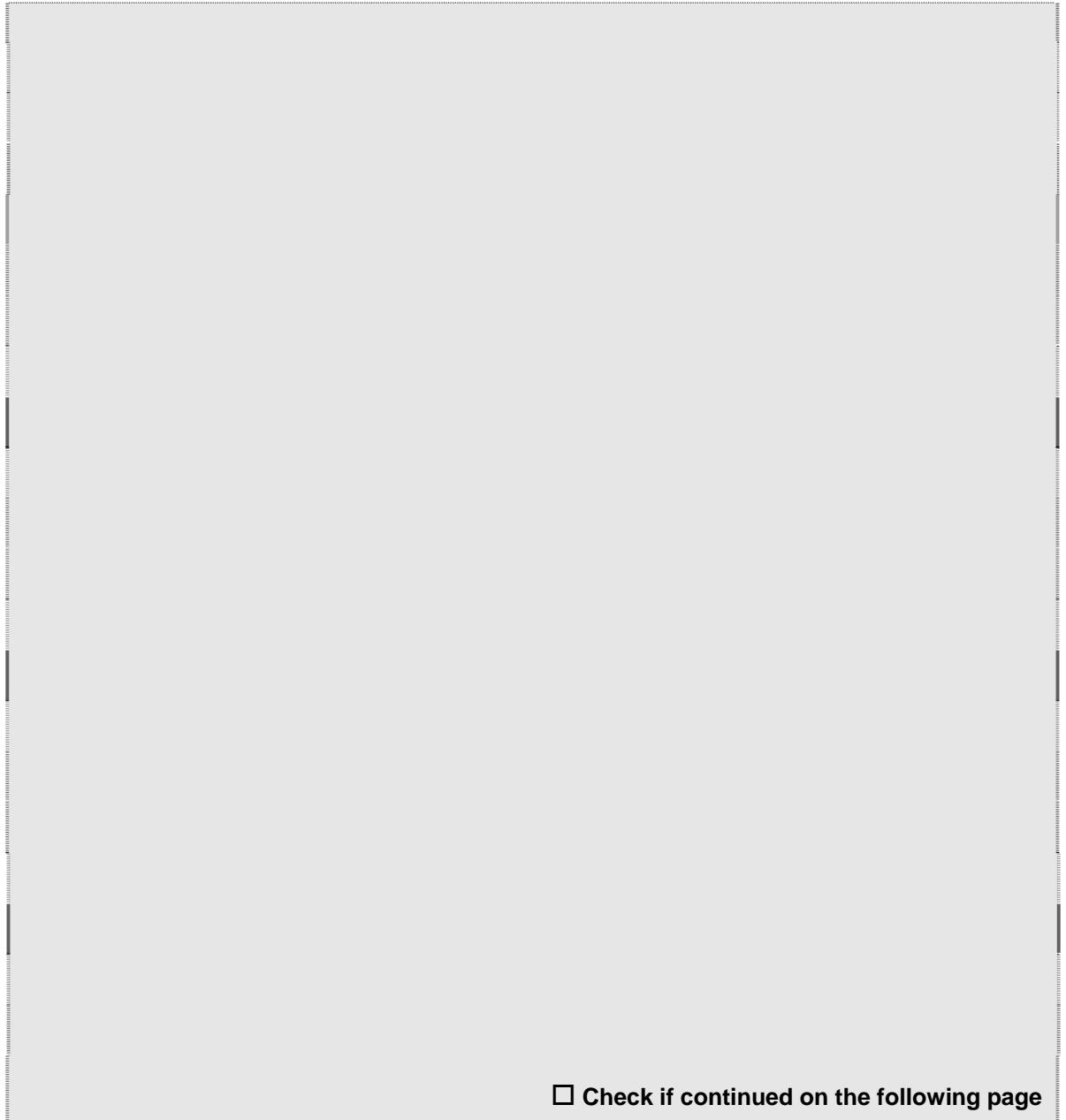
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Job Description

Please attach a copy of the nominee's official position description, available from your departmental business office.

Letter of nomination:



Check if continued on the following page

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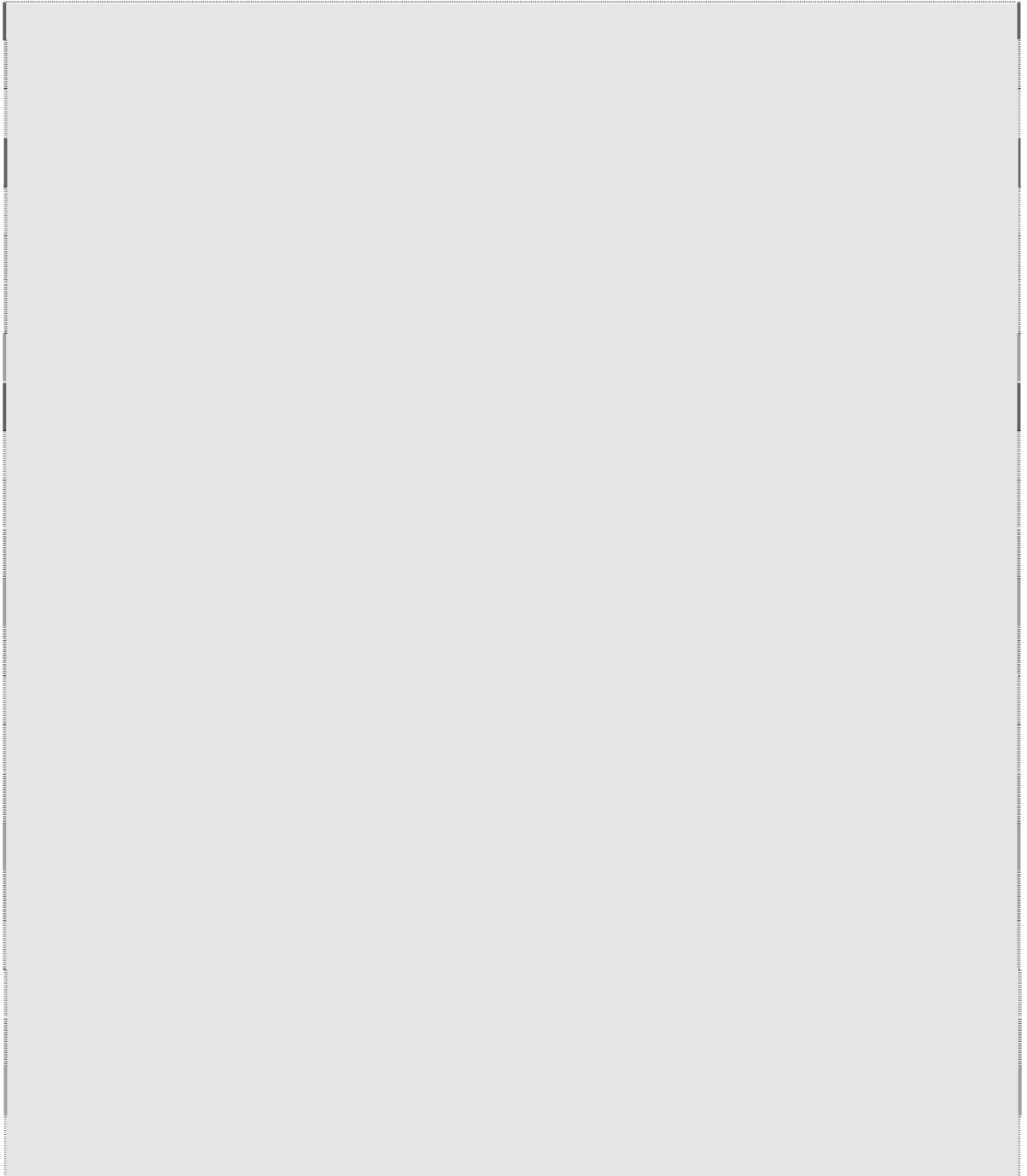
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Letter of nomination (cont.) :



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P A S T R E C I P I E N T S

Abegglen, Fred (2000 - Cyclotron Institute)
Baron, Alisa (1996 - Mathematics)
Bilbo, Minnette (2006 - Physics)
Brown, Darlene (1995 - Physics)
Campbell, Robin (2002 - Mathematics)
Carter, Ronald (1999 - Chemistry)
Diaczenko, Nikolai (2002 - Physics)
Floyd, Sherry (2005 - Mathematics)
Hanks, Cheryl (2001 - Mathematics)
Harris-Haller, Tonna (2004 - Biology)
Johnson, Steve (1995 - Mathematics)
Johnson, Victor (2008 - Biology)
Maes, Jillaine (1998 - Biology)
May, Donald (2003 - Cyclotron Institute)
Melancon, Lea (2007 - Chemistry)
Morgan, Mary (2000 - Chemistry)
Nichols, Carrie (2007 - Chemistry)
Patterson, Rhonda (1997 - Biology)
Ramirez, Santos (1996 - Physics)
Randall, Marilyn (2001 - Statistics)
Rathnayaka, Yasawathie (2008 - Physics)
Rosas, Carmen (2004 - Chemistry)
South, Jennifer (2005 - Statistics)
Stewart, Monique (1999 - Mathematics)
Thomas, Swantje (1997 - Biology)
Vavra, Lois (1998 - Chemistry)
Weimar, Thomas (2006 - Physics)