

Please approve the following request for promotional materials from the CLSC store.

Acct: _____

Total \$ _____

Total w/ Tax (if personal purchase) _____ (tax= _____)

Reason: _____

Approved: _____

H. Joseph Newton, Dean

Qty		Cost
_____	Bic Clic Stic Pen (white barrel, forest trim) = \$0.5	_____
_____	Foil Seals - Blank Silver = \$0.1084	_____
_____	Foil Seals - TAMU Gold = \$0.5	_____
_____	International Pencil = \$0.18	_____
_____	Luminius Star Stress Ball = \$2.49	_____
_____	Post-it Notepads (25 sheets/pad) = \$0.45	_____
_____	Reflective Zipper Pull = \$0.79	_____
_____	Silver Frame - Alcraft = \$17.3	_____
_____	Snuggle Pen & Alcraft Keychain Set = \$12.13	_____
_____	Steel City Tumbler = \$6.99	_____

Paid? Date: _____ Initials: _____ Reimburse Acct#: _____
 Entered? Date: _____ Initials: _____
 Delivered? Date: _____ Initials: _____

NOTE: Materials will be delivered upon payment of internal invoice to the Dean's Office Business